



**BOARD OF ALDERMEN  
Meeting Minutes**

JULY 10, 2023

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

**THE MINUTES ARE PREPARED IN SUMMARY TO REFLECT THE OVERALL DISCUSSIONS, NOT VERBATIM QUOTES.**

The meeting was called to order by Mayor Pogue at 7:04 p.m.

**ROLL CALL**

Present

- Mayor Tim Pogue
- Alderman Mike Utt
- Alderman Michael Finley
- Alderman Kevin M. Roach
- Alderman Mark Stallmann
- Alderman Frank Fleming
- Alderman Mark Weaver
- Alderman Ross Bullington
- Alderman David Siegel
- City Administrator Eric Sterman
- City Attorney Robert Jones

Absent

The Pledge of Allegiance was recited.

**MINUTES**

The minutes from the June 12, 2023 Board of Aldermen meeting were submitted for approval. A motion to approve as submitted was made by Alderman Frank Fleming and seconded by Alderman Michael Finley. The motion passed unanimously.



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**CITIZEN COMMENTS**

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Michael Scott, of 643 Kehrs Mill Road, spoke to the Board about the proposed GolfNow contract that would impact booking a tee time. He said he does not want the Board passing on fees to golfers, and does not want citizens who pay by credit card to have to pay a fee. He also mentioned he wants the old Police Department to be turned back into green space as part of Vlasik Park, instead of an expansion of the Public Works Department. He also wants the public to be able to weigh in on that issue.

Michael Heaney of 219 Brookside Lane spoke to the Board about the Holloway Park pickleball courts. He wants the City to turn the upper tennis court into pickleball courts as well, because he says he does not see them being utilized.

**PRESENTATIONS**

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Rick Gratza and Allison Weems of Kerber, Eck & Braeckel LLP presented the 2022 Audit Report to the Board. They stated the City received an “unmodified opinion”, meaning no material weaknesses or noncompliance was found, and financial statements were all in line. The firm noted the City complied with all requirements for COVID funds in 2022. They did identify one risk, management override of internal controls, but noted they have to list that item in every audit for every city, there’s nothing the City of Ballwin can do to overcome that significant risk.

**OLD BUSINESS**

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**Bill 4167- AN ORDINANCE ADOPTING LICENSING PROVISIONS OF THE ST. LOUIS COUNTY ELECTRICAL CODE, AMENDING SECTION 7-42 AND REPEALING ALL OTHER ORDINANCES AND PARTS OF THE ORDINANCES IN CONFLICT THEREWITH.**

Bill 4167 was read for the first time at the March 27, 2023 Board of Aldermen Meeting. Because of the bill’s contents, there needed to be a 90 day waiting period before final adoption of the bill was done.

A motion was made by Alderman Frank Fleming and seconded by Alderman Ross Bullington for a second reading of Bill 4167, title only. The motion was approved unanimously and Alderman Fleming read the bill, title only.

A roll call vote was taken for passage and approval of Bill 4167. Bill 4167 was approved unanimously and became Ordinance No. 23-17.



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**LEGISLATION**

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**Bill 4172** - AN ORDINANCE AMENDING THE UNIFORM DIMENSIONS OF PARKING SPACES IN THE CITY OF BALLWIN.

A motion was made by Alderman Mark Stallmann and seconded by Alderman Frank Fleming for a first reading of Bill 4172, title only. The motion was approved unanimously and Alderman Stallmann read the bill for the first time, title only.

A motion was made by Alderman Frank Fleming and seconded by Alderman Ross Bullington for a second reading of Bill 4172, title only. The motion was approved unanimously, and Alderman Fleming read the bill for the second time, title only.

A roll call vote was taken for passage and approval of Bill 4172. Bill 4172 was approved unanimously and became Ordinance No. 23-18.

**Bill 4173** - AN ORDINANCE AMENDING CHAPTER 24, THE STREETS AND SIDEWALKS CODE, TO CLARIFY THE PROCEDURES FOR ROADWAY ACCEPTANCE.

A motion was made by Alderman Ross Bullington and seconded by Alderman Frank Fleming for a first reading of Bill 4173, title only. The motion was approved and the bill was read for the first time by Alderman Bullington.

*Discussion:*

Alderman Kevin Roach asked if the bill was to clean up existing code or to restrictions. City Attorney Bob Jones noted the bill was brought forth because of duplicate restrictions in the City Code. This bill repeals a duplicate ordinance.

A motion was made by Alderman Kevin Roach and seconded by Alderman Frank Fleming for a second reading of Bill 4173, title only. The motion was approved unanimously and Alderman Roach read the bill for the second time, title only.

A roll call vote was taken for passage and approval of Bill 4173. Bill 4173 was approved unanimously and became Ordinance No. 23-19.



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**RESOLUTION - A RESOLUTION OF THE BALLWIN BOARD OF ALDERMEN AUTHORIZING THE CITY OF BALLWIN TO SEEK A MUNICIPAL PARKS GRANT FOR VLASIS PARK**

A motion was made by Alderman Michael Finley and seconded by Alderman Mark Stallmann for approval of the Resolution. The motion was approved unanimously and the resolution was approved.

**CONSENT ITEMS**

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**Administration - Ballwin Days Liquor License**

*Staff recommends Board Approval for the Rotary Club Ballwin Days Liquor License.*

A motion was made by Alderman Mark Stallmann and seconded by Alderman Mike Utt for approval of Staff's Recommendation. A roll call vote was taken for passage and approval of Staff's Recommendation and was passed unanimously.

**Public Works - Surplus Vehicles**

*Staff recommends auctioning or selling the city vehicles listed in the Board packet at Manheim Auction in Bridgeton Missouri.*

A motion was made by Alderman Mark Stallmann and seconded by Alderman Mike Utt for approval of Staff's Recommendation. A roll call vote was taken for passage and approval of Staff's Recommendation and was passed unanimously.

**MAYOR'S REPORT**

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Mayor Tim Pogue thanked everyone for coming out for the dedication and tours of the new Ballwin Police Station.

**CITY ADMINISTRATOR'S REPORT**

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City Administrator [Eric Sterman](#) gave an update on Vlasia Park grants. He noted that \$500,000 allocated from the state for dredging of the Vlasia Park pond was vetoed by Governor Mike Parson. He noted the next steps would be to try to work with the legislature to override Governor Parson's veto or to wait until next year's budget.



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City Administrator Sterman also noted the insurance claim for storm damage at the Pointe and other facilities in April, including the windows, will be over one million dollars. The roof at North Pointe, the salt dome, roof at Public Works, and roofs at several pavilions/restrooms throughout City parks were also damaged and approved for replacement through insurance. He also noted the City will only have to pay the insurance deductible, the insurance company will cover all of the rest of the costs.

Alderman Fleming questioned whether the City was restricted to vendors approved through the insurance company. City Administrator Sterman noted there are some restrictions, rules and procedures the City has to follow through the insurance company, but the City is looking for the best vendor for the job, not just based on cost. Alderman Kevin Roach questioned if the insurance company covers overages if the bid exceeds the estimates, and City Administrator Sterman noted our insurance company would cover that.

Alderman Mark Stallmann asked about a timeline as to when the windows would be installed. Parks & Recreation Director Chris Conway said the process will take several months from start to finish, but actual installation and downtime will most likely only take days. He is still unsure if the City will have to close the indoor pool during that time, but the City will know more as installation gets closer.

**CITY ATTORNEY’S REPORT**

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None.

**STAFF REPORTS**

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**Parks and Recreation – Ballwin Golf Course Online Tee Time Booking**

*Staff recommends entering into an agreement with NBC Golf Now to provide an online booking solution to encourage those who book online to show up and allow those who want to play Ballwin are given more opportunities.*

*Discussion:*

Parks & Recreation Director Chris Conway proposed a partnership with Golf Now to free up tee times for residents. He noted about 30 percent of our rounds go unused because people book a tee time and then don’t show up. With this proposal, anyone who books online would be charged for greens fees. Anyone who doesn’t show up would have that money charged to them, while those who do show up and golf would complete payment in the pro shop. Conway noted right now, these no shows add up to a potential lost revenue cost of up to \$290,000. Golf Now would integrate with RecTrac, the City’s current recreation program as well.



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Conway noted the City is not passing on credit card fees associated with Golf Now to residents. The program just ensures those that don't show up will be charged greens fees.

Alderman Frank Fleming told the board he was not comfortable enough with this to approve staff's recommendation. He said he wanted to look more closely at the revenue lost from the Golf Course. He also noted it's a change that golfers may not like, and wanted to think on it longer.

Alderman Kevin Roach asked if this program could potentially bring in more golfers to our Golf Course. Parks Director Conway noted it was a possibility, as Golf Now is a very popular app that several courses throughout the St. Louis area use, like St. Ann, Creve Coeur and Bridgeton, among others.

Alderman Michael Finley said he agreed with Alderman Fleming and wanted to look further at the numbers, other cities/counties that use this program, and whether there are other companies that do this same feature. Alderman Kevin Roach noted he was also in favor of waiting until next month. The Board agreed to hold the recommendation until a later date.

**Police – FLOCK Agreement**

*Staff recommendation is to enter into a five-year contract with FLOCK Safety for cameras.*

*Discussion:*

Police Chief Doug Schaeffler noted this agreement would save the City \$3,000 per year by renewing now at a price of \$2,500 per camera instead of \$3,000 per camera. The City currently has two and is in the process of installing four more cameras.

Alderman Kevin Roach asked if we could potentially add more cameras to utilize the savings in this contract. Police Chief Schaeffler noted the City can, but it has to be before the end of 2023 in order to get this rate.

Alderman Mark Stallmann made a motion that was seconded by Alderman Mike Utt to accept staff's recommendation. The motion was approved unanimously and staff's recommendation was accepted.

**ALDERMANIC COMMENTS**

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Alderman Ross Bullington noted that Selvidge Middle School wants to put up an LED sign, but it was not allowed under the current parameters of the City Code. City Administrator Eric Sterman noted those types of signs are limited to certain spots and have to be 250 feet from the nearest dwelling, meaning the City Code would have to be amended to allow Selvidge to put up that sign.



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Alderman Bullington directed staff to draft changes to the City Code to potentially allow a sign to be put up. Those changes will be discussed at a later date.

Alderman Mark Stallmann congratulated Finance Officer Denise Keller and City staff for a wonderful job getting everything ready for the audit. He also made note that the City is still accepting applications for the Parks & Recreation Citizen Advisory Committee. He also congratulated Public Works Director Jim Link for a job well done helping clear the City of storm damage during the last round of storms.

**MEETING ADJOURNMENT**

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A motion was made by Alderman Frank Fleming and seconded by Alderman Michael Finley to adjourn. The motion was passed by unanimous affirmative voice vote and the meeting adjourned at 8:13 p.m.

\_\_\_\_\_ TIM POGUE, MAYOR

ATTEST:

\_\_\_\_\_ MEGAN FREEMAN, CITY CLERK