



BOARD OF ALDERMEN

Meeting Agenda

APRIL 26, 2021

7:00 PM 1 GOVERNMENT CTR BALLWIN, MO 63011

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Minutes**
 - a. April 12, 2021 Board of Aldermen Meeting Minutes
- 5. Adjourn**
- 6. Presentation - Swearing In of Public Officials**
- 7. Roll Call**
- 8. Citizen Comments**
- 9. Employee Recognition**
 - a. Lt. Kevin Lorne Retirement
 - b. Introduction of New Police Officers
- 10. Legislation**
 - a. Bill 4095 – Conflict of Interest
- 11. Consent Items**
 - a. Administration – Health Insurance
 - b. Parks – Ferris Park Lighting
- 12. Mayor’s Report**
- 13. City Administrator’s Report**
- 14. City Attorney’s Report**
- 15. Aldermanic Comments**
- 16. Closed Session**
- 17. Adjourn**

NOTE: Due to ongoing City business, all meeting agendas should be considered tentative. Additional issues may be introduced during the course of the meeting.

CLOSED SESSION: Pursuant to Section 610.022 RSMo., The Board of Aldermen could, at any time during the meeting, vote to close the public meeting and move to closed session to discuss matters relating to litigation, legal actions, and/or communications from the City Attorney, as provided under Section 610.021(1) RSMo., and/or personnel matters under Section 610.021(13) RSMo., and/or employee matters under Section 610.021(3) RSMo., and/or real estate matters under Section 610.021 (2) or other matters as permitted by Chapter 610.



BOARD OF ALDERMEN

Meeting Briefs

APRIL 26, 2021

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MINUTES Enclosed, please find the Minutes from the April 12, 2021 Board of Aldermen Meeting.

PRESENTATION

Swearing In of Elected Officials:

Mayor: Tim Pogue

Alderman-Ward 1: Mike Utt

Alderman-Ward 2: Mark Stallmann

Alderman-Ward 3: Jim Leahy

Alderman-Ward 4: Ross Bullington

EMPLOYEE RECOGNITION

Lt. Kevin Lorne – Retirement

Introduction of New Police Officers:

Officer Leroy Beard

Officer Rachel Major

Officer Adam Thomas

LEGISLATION

BILL 4095 - AN ORDINANCE IN THE CITY OF BALLWIN, MISSOURI, READOPTING AND AMENDING IN PART CHAPTER 2, ARTICLE II, DIVISION 2 OF THE CODE OF ORDINANCES WHICH ESTABLISHED A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTEREST FOR CERTAIN MUNICIPAL OFFICIALS.

This ordinance establishes a procedures for disclosure of potential conflicts of interest for certain municipal officials.



BOARD OF ALDERMEN

Meeting Briefs

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CONSENT ITEMS

Administration – Health Insurance

Staff recommends accepting the 6.5% medical insurance premium increase from SLAIT. This premium increase is due to Ballwin's claims exceeding premiums paid over the last year.

Parks – Ferris Park Lighting

Staff recommends the approval of three light standards, providing security lighting in Ferris Park.

MAYOR'S REPORT

CITY ADMINISTRATOR'S REPORT

CITY ATTORNEY'S REPORT

ALDERMANIC COMMENTS



DRAFT MINUTES
BOARD OF ALDERMEN
Meeting Minutes

April 12, 2021

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

THE MINUTES ARE PREPARED IN SUMMARY TO REFLECT THE OVERALL DISCUSSIONS, NOT VERBATIM QUOTES.

The meeting was called to order by Mayor Pogue at 7:00 p.m.

ROLL CALL

Present

Mayor Tim Pogue
Alderman Mike Utt
Alderman Michael Finley
Alderman Kevin M. Roach
Alderman Mark Stallmann
Alderman Frank Fleming
Alderman Jim Leahy
Alderman Ross Bullington
Alderman Raymond Kerlagon
City Administrator Eric Sterman
City Attorney Robert Jones

Absent

MINUTES

The Minutes from the March 22, 2021, Board of Aldermen meeting were submitted for approval. ***A motion was made*** by Alderman Fleming and seconded by Alderman Bullington to approve the minutes from the March 22, 2021 Board of Aldermen meeting as submitted. A voice vote was taken with unanimous affirmative result and the motion passed.



DRAFT MINUTES
BOARD OF ALDERMEN
Meeting Minutes

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LEGISLATION

BILL 4094 - AN ORDINANCE APPROVING A SPLIT OF THE LOT KNOWN AND NUMBERED AS 14918 MANCHESTER ROAD IN THE CITY OF BALLWIN.

A motion was made by Alderman Fleming and seconded by Alderman Bullington for a first reading of Bill 4094, title only. A voice vote was taken with unanimous affirmative result and Bill 4094 was read for the first time.

Discussion:

Alderman Roach asked if a representative from the company was in attendance and asked about the reasoning behind the petition. Mr. Patrick Bennett, Civil & Environmental Consultants in St. Charles, came forward and addressed the Board, stating they are buttoning up the previous project presented. Alderman Roach asked Mr. Bennett if he had any updates from the other two businesses which will be occupying the space. Mr. Bennett stated there was nothing further to report on the west side of the lot and some activity has started on the existing building.

A motion was made by Alderman Fleming and seconded by Alderman Stallmann for a second reading of Bill 4094, title only. A voice vote was taken with unanimous affirmative result and Bill 4094 was read for a second time.

A roll call vote was taken for passage and approval of Bill 4094 with the following results:

Ayes – Aldermen Finley, Utt, Roach, Stallmann, Fleming, Leahy, Bullington, Kerlagon

Nays -- None.

Bill No. 4094 was approved and became Ordinance No. 21-11

RESOLUTION - A RESOLUTION ADOPTING AN UPDATE TO THE EMPLOYEE RETIREMENT PROGRAM TO REFLECT A COST RATIO OF 50/50 FOR NEW ENROLLEES, TO BE EFFECTIVE JANUARY 1, 2022.

Discussion:

Alderman Roach asked if there had been any further feedback from employees. City Administrator Sterman responded that he had not heard from anyone.

A motion was made by Alderman Fleming and seconded by Alderman Bullington to approve the resolution as submitted by staff. A voice vote was taken with unanimous affirmative result and the motion passed.



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RESOLUTION - A RESOLUTION APPROVING DONATION OF 360 SQUARE FEET OF PERMANENT ROADWAY IMPROVEMENT MAINTENANCE UTILITY SEWER AND SIDEWALK EASEMENT ALONG HOLLOWAY RD. TO ST. LOUIS COUNTY.

Discussion:

Alderman Finley stated he, Alderman Utt and Mayor Pogue had taken part in the Webex conference. There were no surprises and he didn't see any reason to not move forward.

A motion was made by Alderman Finley and seconded by Alderman Utt to approve the easement donation resolution to St. Louis County. A voice vote was taken with unanimous affirmative result and the motion passed.

CONSENT ITEMS

Administration – Dental Insurance

Staff is recommending renewal of the City's dental coverage with Delta Dental; there is no rate increase and a two year guarantee. The benefit coverage remains the same. This will go into effect on June 1, 2021.

Discussion:

None

A motion was made by Alderman Roach and seconded by Alderman Bullington to accept staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

Administration – Personnel Manual Changes

Staff is recommending the Board accept the proposed changes to the personnel manual.

Discussion:

None

A motion was made by Alderman Roach and seconded by Alderman Bullington to accept staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

Parks – Aqua Wall

Staff recommends disposing of Aqua Climb Portable Poolside Climbing Wall: Asset ID 325.

Discussion:

This item was pulled by Alderman Finley for further discussion.



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Parks – Ferris Park Change Order

Staff recommends the Board approve a change order from Ideal Landscape Group in the amount of \$16,200 for the relocation of the bio-retention basin.

Discussion:

None

A motion was made by Alderman Roach and seconded by Alderman Bullington to accept staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

Police – Police Vehicles

Staff recommends these vehicles be removed from the City's inventory and sent to auction.

Discussion:

None

A motion was made by Alderman Roach and seconded by Alderman Bullington to accept staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

MAYOR'S REPORT

Mayor Pogue noted that this is Public Safety Telecommunicators Week, noting dispatchers are the first people residents talk to in emergency situations. He thanked our dispatchers for the very stressful job they perform and asked Chief Schaeffler to pass on his and the Board's thanks for the work they do.

Mayor Pogue also congratulated the reelected Aldermen; he also stated they have a hard year ahead coming out of the Covid 19 pandemic, helping businesses and residents recover. He is looking forward to working with everyone in the coming year.



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CITY ADMINISTRATOR'S REPORT

City Administrator Sterman echoed the Mayor's congratulations to Mayor Pogue and the reelected Aldermen. These officials will be sworn in at the April 26, 2021 Board meeting.

Mayor Pogue asked Alderman Finley to discuss his concerns with Consent Item C-Aqua Wall at this time. Alderman Finley stated he remembers that the aqua wall was very popular with kids and asked Parks Director Chris Conway the reasoning behind disposing of the wall and if there are other alternatives. Mr. Conway stated this was an original model of the wall and there are no longer parts available to repair it. It was taken out of service last summer because of this and he had actually received a lot of positive feedback that it was nice to have an area of deep water for swimming.

A motion was made by Alderman Bullington and seconded by Alderman Kerlagon to accept staff's recommendation as submitted. A voice vote was taken with unanimous affirmative result and the motion passed.

CITY ATTORNEY'S REPORT

Nothing to report

ALDERMANIC COMMENTS

Alderman Finley congratulated Mayor Pogue and his reelected colleagues on their reelection. He also asked Parks Director Conway to see what alternatives are out there to replace the aqua wall.

Alderman Stallmann thanked the Ward 2 residents and congratulated Mayor Pogue and his fellow Aldermen who were reelected.

Alderman Bullington thanked the Ward 4 residents and also congratulated those who were reelected.

Alderman Utt also congratulated the reelected officials.



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A motion was made by Alderman Fleming and seconded by Alderman Finley to adjourn. The motion was passed by unanimous affirmative voice vote and the meeting adjourned at 7:11 p.m.

_____ TIM POGUE, MAYOR

ATTEST:

_____ POLLY MOORE, CITY CLERK



1 Government Center, Ballwin, MO 63011

BILL NO. 4095

ORDINANCE NO. 21-

INTRODUCED BY

ALDERMEN UTT, FINLEY, ROACH, STALLMANN, FLEMING, LEAHY, KERLAGON, BULLINGTON

AN ORDINANCE IN THE CITY OF BALLWIN, MISSOURI, READOPTING AND AMENDING IN PART CHAPTER 2, ARTICLE II, DIVISION 2 OF THE CODE OF ORDINANCES WHICH ESTABLISHED A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTEREST FOR CERTAIN MUNICIPAL OFFICIALS.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF BALLWIN, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

Section 1: Sections 2-51 through 2-55 of the Code of Ordinances of the City of Ballwin shall be amended and restated as follows:

Section 2-51. Declaration of Policy - The proper operation of municipal government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the government structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interest in matters affecting the City.

Section 2-52. Conflicts of Interest to be Disclosed - The Mayor or any member of the Board of Aldermen who has a substantial personal or private interest, as defined by State law, in any bill shall disclose on the records of the Board of Aldermen, the nature of his/her interest and shall disqualify himself/herself from voting on any matters relating to this interest.

Section 2-53. Disclosure Reports - Each elected official, the chief administrative officer and the chief purchasing officer shall disclose the following information by May 1 if any such transactions were engaged in during the previous calendar year:

A. For such person, and all persons within the first degree of consanguinity or affinity of such person, the date and identities of the parties to each transaction with a total value in excess of two hundred fifty dollars, if any, that such person had with the political subdivision other than compensation received as an employee or payment of any tax, fee or penalty due to the political subdivision, and other than transfers for no consideration to a political subdivision; and

B. The date and the identities of the parties to each transaction known to the person with a total value in excess of two hundred fifty dollars, if any, that any business entity in which such person had a substantial interest, had with the political subdivision, other than payment of any tax, fee or penalty due to the political subdivision or transactions involving payment for providing utility service to the political subdivision, and other than transfers for no consideration to the political subdivision.

C. The chief administrative officer and the chief purchasing officer also shall disclose by May 1 for the previous calendar year the following information:

1. The name and address of each of the employers of such person from whom income of one thousand dollars or more was received during the year covered by the statement.

2. The name and address of each sole proprietorship that he owned; the name, address and the general nature of the business conducted of each general partnership and joint venture in which he was a partner or participant; the name and address of each partner or co-participant for each partnership or joint venture unless such name and address are filed by the partnership or joint venture with the Secretary of State; the name, address and general nature of the business conducted of any closely held corporation or limited partnership in which the person owned ten percent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent or more of any class of outstanding stock, limited partnership units or other equity interests.

3. The name and address of each corporation for which such person served in the capacity of a director, officer or receiver.

Section 2-54. Filing of Reports - The reports in the attached format shall be filed with the City Clerk and with the Missouri Ethics Commission. The reports shall be available for public inspection and copying during normal business hours.

Section 2-55. When to File Reports - The financial interest statements shall be filed at the following times, but no person is required to file more than one financial interest statement in any calendar year;

A. Each person appointed to office shall file the statement within thirty days of such appointment or employment;

B. Every other person required to file a financial interest statement shall file the statement annually not later than May 1, and the statement shall cover the calendar year ending the immediately preceding December 31; provided that any member of the Board of Aldermen may supplement the financial interest statement to report additional interest acquired after December 31 of the covered year until the date of filing of the financial interest statement.

Section 2: The City Clerk shall send a certified copy of this ordinance to the Missouri Ethics Commission within ten days of its adoption.

Section 3: This ordinance shall be in full force and effect from after the date of its passage.

PASSED this 26th day of April, 2021.

TIM POGUE, MAYOR

APPROVED this 26th day of April, 2021.

TIM POGUE, MAYOR

ATTEST: _____
ERIC STERMAN, CITY ADMINISTRATOR



Consent Item

RE: Medical Insurance Renewal

Department/Program: Administration

Explanation: The St. Louis Area Insurance Trust (SLAIT) Board adopted new rates for the policy year 7/1/21 – 6/30/22. These are based on claim results from the previous year. Ballwin's claims exceeded premiums paid, and therefore is receiving the maximum increase that SLAIT allows: 6.5%. This is the highest premium increase since 2011.

The City budgeted for a medical premium increase of 5.0%.

Recommendation: Accept the 6.5% medical insurance premium increase from SLAIT.

Submitted By: Denise Keller

Date: 4/26/21



Consent Item

RE: Ferris Park Phase II Development Change Order 4

Department/Program: Parks and Recreation

Recommendation:

Approve Change Order 4 for the addition of 3 light standards to provide security lighting in the park.

Explanation:

Lighting for the new parking lot was inadvertently omitted from the scope of work. This was realized early on in the project and it was decided at that time to wait until we were sure that there would be enough contingency to cover the added cost. As we're nearing the end of the project, there is plenty of contingency remaining to cover the cost of the installation of light bases and the purchase of three (3) 15' solar lights with a ten-year warranty. We had a conversation with the Ballwin Police Department regarding lighting and they indicated that they would prefer if the parking lot had some light.

Ideal Landscape quote for light bases	\$6,750
(3) 15' SOL Solar Lights & 10 yr warranty	\$24,503.75
Total	\$31,253.75

Submitted By: Chris Conway

Date: April 26, 2021



Proposed Change Order

NO. 005 Concrete Light bases

6252 Olsen Road
St. Louis, Mo. 63129
314-892-9500_

Date: 4/21/2021

To: John Hoffman
ICO: Ferris Park
500 New Ballwin Road
Ballwin Mo. 63021

TITLE: Concrete Slab replacement at restroom

Ideal Landscape Group will install three 24" new light bases at site bolt pattern to be provided.

Cost:

ITEMS	COST
Material	\$ 1,250.00
Equipment	\$ 1,500.00
Labor	\$ 4,000.00
Subcontractor	\$ 0.00
Total	\$ 6,750.00

Proposed Change Order: Ideal Landscape Group Date:

Signed _____

Answer: Approved please proceed

Answered By

Signed: _____ Date: _____



Quote

Job Name: Ferris Park
Quote #: 20-61171-5
Quote Label: SWT Design - Final BOM
Job Location: Ballwin, Missouri
Issue Date: 4/8/2021
Good Through: 12/23/2020
Quoted By: Olliges-Swayne, Jan

ST. LOUIS LIGHTING GROUP
7414 MANCHESTER RD
SAINT LOUIS, MO 63143-3032
(Phn) 314-963-3311
(Fax) 314-963-7373

Quoted To: SWT Design
7722 Big Bend Blvd
St Louis, MO 63119

Type	Qty	Manufacturer / Brand	Catalog #	Line Comment	Unit \$	Ext \$
	3	ABL-Lithonia Lighting	DSX0 LED P1 40K T5M SOLAR SPA DDBXD, 15'	10 year AGM	\$7,698.75	\$23,096.25
	1	ABL-Lithonia Lighting	ROUND TAPERED ALUMINUM POLE & EVERGEN-M SOL SYSTEM SHIPPING & HANDLING SOL		\$1,407.50	\$1,407.50

Grand Total: \$24,503.75

Manufacturer Totals

Manufacturer	Total
ABL-Acuity Brands Lighting	\$24,503.75

Notes

- * THIS QUOTE IS BASED ON THE ENTIRE BILL OF MATERIAL. ANY CHANGES CAN AFFECT QUOTED PRICING.
- * PO CAN BE SUBMITTED BY EMAIL TO ORDERS@STLOUISLIGHTINGGROUP.COM. PLEASE INCLUDE A COPY OF THE QUOTE OR REFERENCE THE QUOTE #.
- * WHERE WE ARE NOT SPECIFIED, FIXTURES ARE CONSIDERED VOLUNTARY ALTERNATE AND SUBJECT TO APPROVAL. ANY CHANGES WILL REQUIRE A NEW QUOTE.
- * THIS QUOTE DOESN'T INCLUDE NEGOTIATION ON STORAGE, STAGING OR MULTIPLE SHIPMENTS. THIS NEEDS TO BE NEGOTIATED WITH THE DISTRIBUTOR THAT IS AWARDED THE JOB.
- * CONTRACTOR IS RESPONSIBLE FOR VERIFYING COUNTS AND LENGTHS BEFORE ORDERING.
- * If spare parts are required, please add 15% to the grand total to cover costs. Spare part BOM will be provided when orders are placed.
- * IF "MADE IN THE USA" IS REQUIRED THEN IT MUST BE REQUESTED PRIOR TO BID.

Freight/Order Terms

Acuity Brands Lighting

Acuity Brands Lighting: (excludes Luminaire LED, Peerless, and Sunoptics) Freight Minimum: \$1,000 Qualifies: Yes

Special Terms