



BOARD OF ALDERMEN MEETING AGENDA

NOVEMBER 12, 2018

7:00 PM 300 PARK DR., BALLWIN, MO 63011

1. *Call to Order*
2. *Roll Call*
3. *Pledge of Allegiance*
4. **Approval of Minutes:** October 22, 2018 Board of Aldermen Meeting Minutes
5. **Citizen Comments:**

New Business:

6. **Mayor's Report**
 - a. Planning and Zoning Appointment
 - b. Board of Adjustment Appointment
7. **City Administrators Report**
 - a. Fire pit Update
8. **Staff Reports:**
 - a. Loader Bucket Purchase
9. **City Attorney's Report**
10. **Aldermanic Comments**
11. **Closed Session**
 - a. The Board will meet in closed session to discuss personnel matters under Section 610.021(13) RSMo., and/or employee matters under Section 610.021(3) RSMo.
12. **Adjourn**

NOTE: Due to ongoing City business, all meeting agendas should be considered tentative. Additional issues may be introduced during the course of the meeting.

CLOSED SESSION: Pursuant to Section 610.022 RSMo., The Board of Aldermen could, at any time during the meeting, vote to close the public meeting and move to closed session to discuss matters relating to litigation, legal actions, and/or communications from the City Attorney, as provided under Section 610.021(1) RSMo., and/or personnel matters under Section 610.021(13) RSMo., and/or employee matters under Section 610.021(3) RSMo., and/or real estate matters under Section 610.021(2) or other matters as permitted by Chapter 610.



BOARD OF ALDERMEN MEETING OVERVIEW

November 12, 2018

7:00 PM 300 PARK DR., BALLWIN, MO 63011

If you have any questions or concerns about any item on the agenda, please contact me prior to the meeting. If you cannot attend this meeting, please contact Mayor Pogue or me as soon as possible so we can plan accordingly.

A handwritten signature in black ink, appearing to read "Eric Hanson".

Eric Hanson, City Administrator

MINUTES: Enclosed, please find the minutes from the October 22, 2018 Board of Aldermen Meeting for your review and approval.

CITIZEN COMMENTS:

NEW BUSINESS

MAYOR'S REPORT

Planning and Zoning Appointment
Board of Adjustment Appointment

CITY ADMINISTRATOR'S REPORT

Fire Pit Update

STAFF REPORT

PUBLIC WORKS LOADER BUCKET PURCHASE

Due to favorable bids, there is a surplus \$16,592.00 in the Public Works account used for purchasing equipment. Staff is requesting the Board approve the purchase of a Loader bucket to help load the Volumetric Mixer faster and more efficiently. Staff recommends spending \$7,395.00 for a 92 inch general purpose bucket (2 yard capacity) for the John Deere Loader 544K.

CITY ATTORNEY'S REPORT

ALDERMANIC COMMENTS

CLOSED SESSION

The Board will meet in closed session to discuss personnel matters under Section 610.021(13) RSMo., and/or employee matters under Section 610.021(3) RSMo.

UPDATED: NOVEMBER 8, 2018
A Johnson



DRAFT MINUTES

Board of Aldermen

Meeting Minutes

October 22, 2018 at 7:00 p.m.

City of Ballwin – 300 Park Dr

THE MINUTES ARE PREPARED IN SUMMARY TO REFLECT THE OVERALL DISCUSSIONS, NOT VERBATIM QUOTES.

The meeting was called to order by Mayor Tim Pogue at 7:00 p.m.

ROLL CALL

PRESENT

Mayor Tim Pogue
Alderman James Terbrock
Alderman Michael Finley
Alderman Kevin M. Roach
Alderman Mark Stallmann
Alderman Frank Fleming
Alderman Jim Leahy
Alderman Ross Bullington
Alderman Raymond Kerlagon
City Administrator Eric Hanson
City Attorney Robert E. Jones

ABSENT

The Pledge of Allegiance was given.

MINUTES

The Minutes of the from the October 8, 2018, Board of Aldermen meeting were submitted for approval.

A motion was made by Aldermans Fleming and seconded by Alderman Bullington to approve the minutes from the October 8, 2018, Board of Aldermen meeting as submitted. A voice vote was taken with a unanimous affirmative result and the motion passed.

The Minutes of the from the October 8, 2018, Closed Session meeting were submitted for approval.

A motion was made by Alderman Fleming and seconded by Alderman Kerlagon to approve the minutes from the October 8, 2018, Closed Session meeting as submitted. A voice vote was taken with a unanimous affirmative result and the motion passed.

PRESENTATION

2019 Budget Presentation: Remaining Miscellaneous Funds Budget Presentation

Finance Officer Denise Keller began her presentation to the Board with an overview about the remaining miscellaneous funds, which is the final presentation for the proposed 2019 budget. She briefly discussed the Special Allocation Funds associated with the Olde Towne Center TIF District with the biggest concern being a projected continued downward trend with the anticipated departure of Marshall's from the plaza. There were no other significant items of note with the fund. In addition to the Special Allocation Fund, Ms. Keller provided an overview of the Sewer Lateral Fund, Federal Asset Seizure Fund from the St. Louis County Multi-jurisdictional task force, POST fund and an update on the Capital Budget and the General Funds. All the remaining funds were projected in good order with normal activity projected for the coming budget year.

PUBLIC COMMENTS

RONALD PATE, 2366 Westpar Dr., stated he has been having issues with a neighbor recently and asked the Board to consider establishing an ordinance regarding fire pits within City limits.

LEGISLATION

BILL NO. 4008 AN ORDINANCE AMENDING THE APPLICATION PROCESS AND PERMIT FEES FOR EXCAVATION PERMITS IN THE CITY OF BALLWIN

A motion was made by Alderman Fleming and seconded by Alderman Bullington for a first reading of Bill No. 4008, title only. A voice vote was taken with a unanimous affirmative result and Bill No. 4008 was read for the first time.

Alderman Finley asked for an overview of the reason for this Bill and Bill 4009 which were being considered. Director of Development, Andy Hixson, stated that these bills were house cleaning items to correct application processes, fees and the mention of a City Engineer in the Ordinance.

A motion was made by Alderman Fleming and seconded by Alderman Bullington for a second reading of Bill No. 4008, title only. A voice vote was taken with a unanimous affirmative result and Bill No. 4008 was read for the second time.

A roll call vote was taken for passage and approval of Bill No. 4008 with the following results:

Ayes – Aldermen Fleming, Bullington, Terbrock, Leahy, Finley, Roach, Kerlagon, Stallmann

Nays -- None.

Bill No. 4008 was approved and became **Ordinance No. 18-13**

BILL NO. 4009 AN ORDINANCE DELETING REFERENCES TO THE CITY ENGINEER IN GRADING, EROSION AND SEDIMENT CONTROL REGULATIONS

A motion was made by Alderman Fleming and seconded by Alderman Bullington for a first reading of Bill No. 4009, title only. A voice vote was taken with a unanimous affirmative result and Bill No. 4009

was read for the first time.

A motion was made by Alderman Fleming and seconded by Alderman Terbrock for a second reading of Bill No. 4009, title only. A voice vote was taken with a unanimous affirmative result and Bill No. 4009 was read for the second time.

A roll call vote was taken for passage and approval of Bill No. 4009 with the following results:
Ayes – Aldermen Fleming, Terbrock, Bullington, Stallmann, Leahy, Roach, Kerlagon, Finley
Nays -- None.
Bill No. 4009 was approved and became **Ordinance No. 18-14**

MAYOR’S REPORT

Mayor Pogue recognized WEBOLOS pack 357 for attending the meeting.

Mayor Pogue announced a long serving member on the Planning and Zoning Commission will be moving out of Ballwin, leaving a vacancy in Ward 3. He also announced there are still two vacancies to be filled on the Board of Adjustment.

CITY ADMINISTRATOR’S REPORT

City Administrator Hanson reported the street lights on Manchester road were currently being reinstalled.

City Administrator Hanson reminded the Board and public that leaf collection would begin the week of Monday, November 6.

City Administrator Hanson also thanked Ms. Keller and her team, as well as department managers for their work on the 2019 Budget.

A motion was made by Alderman Fleming and seconded by Alderman Terbrock to adjourn the Board of Aldermen Meeting. A voice vote was taken with a unanimous result, and the meeting was adjourned at 7:35 p.m.

TIM POGUE, MAYOR

ATTEST:

ERIC HANSON, CITY ADMINISTRATOR

Updated: October 30, 2018
A Johnson



MEMORANDUM

TO: ERIC HANSON, CITY ADMINISTRATOR

FROM: JIM LINK, DIRECTOR OF PUBLIC WORKS

DATE: November 8, 2018

SUBJECT: Loader Bucket

RECOMMENDATION: We recommend spending \$7,395.00 for a 92 inch general purpose bucket (2 yard capacity) for the John Deere Loader 544K.

EXPLANATION: In account 01-02-27-222999 we budgeted for a brush chipper and a leaf vacuum for 2018. The brush chipper (\$73,209.60) had favorable bids that allowed us to purchase lower than the budgeted amount. The leaf vacuum (\$10,198.40) came in at the budgeted amount. After both items were purchased that left us with \$16,592.00. We would like to purchase a smaller bucket for the John Deere 544K Loader to allow us to load the Volumetric Mixer faster and more efficiently. The current size of the bucket is a 3 yard capacity.